

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, California 95814



November 5, 2001

ALL-COUNTY INFORMATION NOTICE: I-95-01

TO: ALL-COUNTY WELFARE DIRECTORS  
ADULT PROTECTIVE SERVICES  
PROGRAM MANAGERS

**REASON FOR THIS TRANSMITTAL**

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

**SUBJECT: ADULT PROTECTIVE SERVICES MINIMUM GUIDELINES**

This All-County Information Notice (ACIN) is to notify counties that the California State Guidelines for County Adult Protective Services Abuse Investigations, also known as, the Minimum Guidelines, are being rescinded effective immediately.

Welfare and Institutions Code, Section 15653(a) requires the California Department of Social Services (CDSS), in consultation with other agencies, to maintain minimum guidelines for County Adult Protective Services (APS) agencies for determining when an investigation of abuse is warranted. The Department developed minimum guidelines in January 1991 and those guidelines have served in meeting the requirement.

The January 1991 minimum guidelines included information such as statutory authority and background, definitions and laws, investigation and jurisdiction responsibilities, confidentiality, best practices, and listings of other state agencies. With the passage of SB 2199 and the adoption of new regulations for the APS program effective October 31, 2001, the information in the minimum guidelines is outdated and inaccurate. Most of the information currently provided in the minimum guidelines, with the exception of best practices and state agency listings, may be found in the new APS regulations (Manual of Policies and Procedures, Division 33). The CDSS has been gathering best practices from counties during program visits. Although most counties develop and implement their own best practices, this information may be compiled and shared with all counties at a later date via an ACIN. A listing of agencies that counties are required to cross-report APS referrals to will be provided by the APS Bureau via an ACIN in the near future.

If you have questions regarding this ACIN, please contact your program analyst at (916) 229-0323.

Sincerely,

***Original Document Signed By  
Donna L. Mandelstam on 11/5/01***

DONNA L. MANDELSTAM  
Deputy Director  
Disability and Adult Programs Division